



# CSMH Board of Directors Meeting Minutes

2/25/2025 - 5:30 pm  
9530 Monterey Road Morgan Hill, CA 95037

## Attendance

### Present:

Members: Heather Allan, Diane Swing, Heather Bringetto, Garth Gilmour, Noor Kalai, Megan McGrady, Michelle Millard, Corina Sapien

Guests: Vivianne Brager, Paige Cisewski, Susan Pfefferlen, Jen Stenn

### I. Call to Order (Presenters: Garth Gilmour)

The meeting was called to order at 5:30 pm

- A. Roll Call of Members (Presenters: Garth Gilmour)
- B. Pledge of Allegiance
- C. Acknowledge the Mission and Vision Statement

*Charter School of Morgan Hill uses project-based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.*

- D. Adoption of Agenda (Presenters: Garth Gilmour)

### Motion:

A motion to adopt the agenda was made by Heather Allan and seconded by Michelle Millard.

Approved 8-0

- E. Approval of Minutes (Presenters: Garth Gilmour)

- 1. Approval of minutes from January 21, 2025

### Motion:

A motion to approve the January 21, 2025 minutes was made by Michelle Millard and seconded by Heather Allan.

Approved 8-0

- 2. Approval of minutes from special meeting on February 11, 2025

### Motion:

A motion to approve the February 11, 2025, meeting was made by Heather Bringetto and seconded by Michelle Millard was made by

Approved 8-0

II. Public Comment - members of the public may speak on any topic not on the agenda

Please submit a "Speaker's Request" to Vivianne Brager prior to the meeting being called to order. Upon recognition by the Chair of the Board, please identify yourself before speaking. The CSMH Board of Directors reserves the right to limit speaking time to three (3) minutes or less per individual, and to limit the total time for public communication to no more than 20 minutes.

There was no public comment.

III. CSMH Robotics Club

The Board observed a classroom demonstration and overview of the Robotics Club. Teacher, Audrey Hager, has been facilitating this club and led the presentation to the Board.

IV. Action Items

A. Approve request for grants from CSMH Foundation

We are proposing that the CSMH Board of Directors request the following grants from the CSMH Foundation:

\$10,000 for Washington D.C. scholarships

\$400,000 to offset some of the remaining construction costs

**Motion:**

A motion to approve the request for grants from the CSMH Foundation for a total of \$410,000 was made by Noor Kalai and seconded by Heather Bringetto.

Approved 8-0

B. Approve the 8th grade Washington D.C. trip from April 4th-11th.

Charter School of Morgan Hill's 8th grade students have the opportunity to participate in an East Coast trip. The group will be visiting sites in Washington D.C., Philadelphia, and New York. The trip will take place from April 4-11. CSMH is once again using EF Tours. The tour company is responsible for making all travel, hotel, dining, and sightseeing arrangements. Tour guides will travel with the group once they arrive in Washington and will be with them throughout the entire tour.

The group will travel by plane to Washington D.C. and then by bus to all attractions, including those in Philadelphia and New York. Just some of the sites the students will experience include Arlington Cemetery, the National Cathedral, Smithsonian Museums, multiple memorials, the Liberty Bell, and a Broadway play.

The average cost per student was \$3,155 and per adult was \$3,675. This is less than last year's price because we have decided to arrange for our bus to and from the airport. The group raised over \$27,000 through fundraising. Families that participated in the fundraising, which means they contributed a minimum of ten hours of volunteer work, received money to reduce the cost of their child's trip. Individual students were able to raise money through fundraising that went directly to their trip accounts. The CSMH Foundation also contributed a grant of \$10,000 that provided scholarships for the trip.

There will be 70 students and 22 parents on the trip. The following CSMH staff members will also be attending:

- Paige Cisewski
- Kevin Olson - 8th grade math and tech teacher
- Jen Miller - 1st grade teacher
- Estephanie Reyes- instructional aide
- Alexis Smith - special education aide

**Motion:**

A motion to approve the 8th grade Washington D.C. trip from April 4, 2025- April 11, 2025 was by Michelle Millard and seconded by Noor Kalai.

Approved 8-0

V. Discussion Items

A. Mid-year LCAP review

Paige Cisewski presented the mid year LCAP review to the Board.

VI. Reports

A. Executive Director report (Presenters: Paige Cisewski)

Paige Cisewski informed the Board of trainings she is currently taking and spoke about a recent second grade onsite field trip.

B. Principal report (Presenters: Susan Pfefferlen)

Susan Pfefferlen spoke to the Board about recent events at the school such as: World Read Aloud Day, professional development days, school tours, Cheetah Cheers, and report cards.

C. Board Members reports - none

VII. Closed Session

The Board announced they were going into closed session to discuss personnel appointments at 6:27 pm.

## **Attendance**

### **Present:**

Members: Heather Allan, Diane Swing, Heather Bringetto, Noor Kalai, Michelle Millard, Corina Sapien, Gath Gilmour

### **Absent:**

Members: Megan McGrady

Guests: Paige Cisewski, Susan Pfefferlen

The Board came out of closed session at ~~xxxxx~~ and open session was called back into order at

Board President, Garth Gilmour, announced that the Board took the following action in closed session:

The Board voted 7-0 to make the following changes for the 2025-2026 school year - appoint Susan Pfefferlen as the Principal/CEO . Paige Cisewski will transition to the CFO position on a part-time basis. The Executive Director position will be eliminated and the duties of this position reassigned as appropriate.

The meeting was adjourned at .